

Mollington Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a meeting of the Council to be held in **ST OSWALD'S PRIMARY SCHOOL, GROVE ROAD, MOLLINGTON** on **WEDNESDAY, 26 MAY 2021** at **7.00pm** for the purpose of transacting the business set out on the agenda below.



Parish Clerk
20 May 2021

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

Anyone attending the meeting should ensure that they follow the current Government guidelines in respect of Covid-19. The Parish Council reserves the right to refuse entry to the meeting if it is deemed that the room would be unable to meet the guidelines if more people were to be admitted. Face masks should be worn and hand sanitising undertaken.

If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: engy02@ntlworld.com)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence from the meeting

2 ELECTION OF CHAIRMAN

To elect a Chairman of the Parish Council for the year 2021-22. Chairman to sign a Declaration of Acceptance of the Office of Chairman

3 APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Parish Council for the year 2021-22

4 VACANCIES FOR TWO COUNCILLORS

At the last meeting it was reported that Councillor Angus MacSween had tendered his resignation from the Parish Council. A Notice was put on the Notice Boards and the website asking for expressions of interest from people wishing to be considered for co-option and two people put their names forward.

On 29 April the Chairman received the resignation of Councillor Christine Jones. Mrs Jones asked to be able to continue to produce the quarterly Newsletter (which covers Lea-by-Backford and Backford as well as Mollington) and to manage, with the Parish Clerk, the Parish Council's website. The Parish Council will also be able to call on her services in an advisory capacity.

The Clerk reported the two vacancies to Cheshire West & Chester Council (CWaC) and was told that a Notice inviting 10 members of the public to request an election was required. This was put on the Notice Boards and the website on 29 April with a cut-off date of 20 May. On 20 May no request had been received for an election, allowing the Parish Council fill the two vacancies by co-option.

RECOMMENDED: That

- (1) the Mr Rob Skupski and Mrs Cathryn McKeagney be co-opted to the Parish Council with immediate effect
- (2) Mrs Christine Jones be permitted to continue to produce the quarterly Newsletter and to manage the Parish Council's website with the Parish Clerk.

5 DECLARATIONS OF INTEREST

To note any declarations of interest in items on the agenda

6 PUBLIC SPEAKING TIME

7 MINUTES

To confirm the minutes of the meeting held on 9 March 2021 as a correct record

8 AUDIT

The Parish Council has appointed Mr David Cooper as internal auditor for the 2020-21 audit. Mr Cooper is not available in the middle of May to conclude the audit.

RECOMMENDED that a special meeting be convened in June to approve the Annual Governance Statement and the Annual Accounting Statement and to receive the Auditor's report.

9 REPRESENTATIVES ON OUTSIDE BODIES

The Parish Council is entitled to representation on the following bodies:

- Backford Trust – 2 representatives (currently Councillors Crowe and MacSween)
- War Memorial Trust (shared with Backford on a rotational basis)
- Village Hall Committee – 1 representative (currently Councillor Mike Jones)

RECOMMENDED: That two Councillors be appointed to the Backford Trust and one to the Village Hall Committee

10 SCHEME OF DELEGATION

Some issues do not require the input of all Councillors but could be undertaken by a Committee of three or more (three being the number required for a quorum) or by the Parish Clerk (Parish Council functions cannot be delegated to one single Councillor). A Scheme of Delegation is proposed.

RECOMMENDED: That Councillors consider the proposed Scheme of Delegation *

11 INSURANCE

To consider the renewal of the Parish Council's insurance policy, which is currently with Ecclesiastical who provided the cheapest quotation. A renewal quotation has been received from Ecclesiastical, via Came & Co, of £168 + £50 administration, a total of £218 which is the same as last year.

RECOMMENDED: That the insurance policy with Ecclesiastical be approved.

12 RECEIPT OF AGENDA ETC BY EMAIL

Councillors are required to give their approval to receiving meeting documents by electronic means.

RECOMMENDED: That agenda, minutes and background documents be received by electronic means

13 FOLLOW UP ON ISSUES RAISED AT PREVIOUS MEETINGS

- (1) Broadband in Mollington Village, including B4RN
- (2) Village Hall
- (3) Clearing the School Pond

14 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING

To consider any current issues including:

- (1) Grove Road Speed Limit
- (2) Drainage Issues
- (3) Village Gateways

15 COMMUNITY RESILIENCE PLANS

The recent Flooding events in January, caused by Storm Christoph, has highlighted the importance and need for Community Resilience. The Joint Cheshire Emergency Planning Team (JCEPT) is offering assistance to Town and Parish Council in the creation of Community Emergency Plans. *

RECOMMENDED: That JCEPT be invited to attend the next meeting of the Parish Council

16 TREES FOR CLIMATE CHANGE

Funding is available for tree planting projects as part of The Mersey Forest's Trees for Climate Programme, to help create the woodlands of the future and offset carbon emissions. Grants are available to fund the purchase of trees, their planting and tree guards including advice for ongoing tree care and maintenance. *

RECOMMENDED: That Members consider whether they wish to take advantage of this offer.

17 PLANNING

- (1) Applications received for comment

Application No.	Subject	Comments by
21/00444/FUL	Demolition of existing conservatory, erection of single storey rear extension at 10 Well Lane, Mollington, Chester CH1 6LD	Expired
21/00992/TPO	Full removal of Beech Tree (T1) to ground level at Shackleton, Well Lane, Mollington, Chester, CH1 6LD	See below

21/01144/FUL	Single storey side/rear extension, alteration to side windows at 7 Well Lane, Mollington, Chester CH1 6LD	Expired
21/01380/FUL	Demolition of existing garage, erection of detached garage to front, single storey side extension, two storey and single storey rear extensions at Greenacres, Townfield Lane, Mollington, Chester CH1 6NJ	26 May 2021
21/00646/FUL	Part single storey, part two storey extension to rear, and erection of new garage to side; External alterations to convert existing garage, add external insulation and render, replace windows and doors; Addition of a pitched roof and balcony over existing flat roofed garage/porch at Ashbourne House, Well Lane, Mollington, Chester CH1 6LD	10 June 2021

(2) Decisions made by CWaC since the last meeting of the Parish Council

Application No.	Subject	Status
21/00992/TPO	Full removal of Beech Tree (T1) to ground level at Shackleton, Well Lane, Mollington, Chester, CH1 6LD	Approved

(3) Awaiting Decision

21/01144/FUL	Single storey side/rear extension, alteration to side windows at 7 Well Lane, Mollington, Chester CH1 6LD
21/00444/FUL	Demolition of existing conservatory, erection of single storey rear extension at 10 Well Lane, Mollington, Chester CH1 6LD
20/04324/FUL	Farm redevelopment including conversion of buildings to 6 dwellings, demolition of several existing buildings and the erection of new agricultural buildings at Warren Farm, Townfield Lane, Mollington
20/04612/FUL	Replacement garage with new garage and workshop at Willow Brook Meadow, Well Lane, Mollington
20/01430/FUL	Change of use of barns into hydro-therapy pool, gymnasium and annexe flat for use in connection with the new dwelling at Elm Farm, Townfield Lane, Mollington
20/03019/FUL	Demolition of the existing building and structures and the erection of 6no dwellings, creation of new public pedestrian and cycle path, and community car park, together with associated landscaping, ecology mitigation and infrastructure at Former Mollington Grange Golf Club, Townfield Lane, Mollington
20/04168/FUL	Two storey front and side extension and detached garage at Dilkush, 3 Feilden Court, Mollington

18 FINANCE

(1) **Payments** made since the last meeting

Date	Method		Amount
10.03.21	BACS	Lea-by-Backford Parish Clerk-Books of Condolence	44.93
29.03.21	SO	Amenity Cleaner-wages March	193.44
29.03.21	SO	Parish Clerk-salary March	146.12
31.03.21	Bank	Service Charge (3 months)	18.00
Total (included in the 2020/21 accounts)			447.42
Opening balance at 1 April 2021			4,786.04
27.04.21	BACS	CWaC-Playing Field licence	300.00
28.04.21	SO	Amenity Cleaner-wages April	193.44
28.04.21	SO	Parish Clerk-salary April	194.82
07.05.21	BACS	ChALC Inv 2021/019 DK Planning (RJ)	25.00
			4,072.78

(2) **Receipts**

Date	Source	Amount
08.04.21	Cheshire West & Chester Council – Precept	12,000.00
12.04.21	CWaC Members' Budget-Newsletters	300.00
26.04.21	Lea-by-Backford Parish Clerk-repayment cost of condolence books	14.97

(3) **Closing Balance** at 20 May 2021 = £16,387.75

- (4) **Approval to the use of BACS payments:** The Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014 provided the opportunity for Parish Councils to make payments by BACS transfer provided such payments are authorised by the Parish Council. The Parish Council has been using this method of payment very successfully since the Order was made and it is the preferred option for many organisations. RECOMMENDED: That payment by BACS be continued in 2021-22.

19 CONSULTATIONS

(1) Local Authority Remote Meetings – Call for Evidence

The government would like to gather evidence about the use of the current arrangements for local authorities to meet remotely or in hybrid format, as set out in the [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) (and the equivalent regulations for Wales and Northern Ireland) under powers granted by section 78 of the Coronavirus Act 2020. To respond to the Call for Evidence please log into [Local authority remote meetings: call for evidence - GOV.UK \(www.gov.uk\)](#)

(2) Dog Control - Public Spaces Protection Order consultation

13 May 2021 – 04 July 2021

In October 2018 Cheshire West & Chester Council introduced a wide range of measures covering the control of dogs and encouraging responsible dog ownership, which are now due for review. The measures currently in force are:

- Dogs are excluded from fully enclosed children’s play areas that contain play equipment.
- Dogs are excluded from fully or partially enclosed Multi Use Games Areas (MUGAs) and Tennis courts
- Dogs must be placed on a lead at the request of an authorised officer
- Dogs must be on a lead in Council owned cemeteries and crematoria.
- Where a lead is required, it must be a maximum of 2m in length (fixed or locked)
- A maximum of 6 dogs per person can be walked together.
- Dog walkers must carry sufficient means to pick up their dog foul.

It is already an offence if dog walkers fail to pick up dog foul. It is proposed that this standalone offence be included in the wider PSPO on dog control.

The Council recognises that the vast majority of dog owners are responsible and keep their dogs under control while they are out. For animal welfare reasons it is also beneficial for dog owners to be able to exercise their dogs off lead in open spaces. The consultation will ask for views on the current measures in place as well as seeking views on adding additional control areas. For example, the Council has received a number of enquiries regarding church cemeteries not maintained by the council. The consultation asks if the PSPO should be extended to include a requirement for dogs to be on a lead in all cemeteries, and asks if any other areas should be considered

There are a variety of ways for people to give their views:

On-line: www.cheshirewestandchester.gov.uk/DogControlOrderReview

Email: dogs@cheshirewestandchester.gov.uk

Telephone: 0300 123 8 123 quoting “Dog Control”

Write to: Research and Intelligence Team, Cheshire West and Chester Council, 4 Civic Way, Ellesmere Port, CH65 0BE

For further information, contact: Nicki Rose Email: dogs@cheshirewestandchester.gov.uk

20 ITEMS RAISED BY COUNCILLORS FOR INFORMATION

21 MEETINGS IN 2021-22

To confirm the dates for meetings in 2021-22.