



MOLLINGTON PARISH COUNCIL

**COUNCIL SUMMONS**

Dear Councillor

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held on **TUESDAY, 21<sup>st</sup> MARCH 2023** at **7.30pm** in **THE FIVE VILLAGES HALL, STATION ROAD, BACKFORD** for the purpose of transacting the business set out on the agenda below.

Parish Clerk  
15<sup>th</sup> March 2023

**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.** If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: [pauline.english2@btinternet.com](mailto:pauline.english2@btinternet.com))

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. DECLARATIONS OF INTEREST**

To note any declarations of interest in items on the agenda

**3. PUBLIC SPEAKING TIME**

To hear from members of the public about any issues relating to Mollington that they wish to raise. Questions to the Council should be submitted to the Parish Clerk the day before the meeting. If a question cannot be answered in the meeting the Council will offer a written reply or ask the Parish Clerk to put it on the agenda for a future parish council meeting. Questions outside the remit of Mollington Parish Council will be referred to CWaC.

**4. MINUTES**

RECOMMENDED: That the Minutes of the Meeting held on 17<sup>th</sup> January 2023 be approved as a correct record.

**5. FINANCE**

(1) To note receipts and payments since the last meeting in January:

**Receipts:**

31.01.23 Cheshire West & Chester Council grant for Newsletters	337.50
27.02.23 Cheshire West & Chester Council grant for planters	1,200.00
03.03.23 Backford Parish Council share of cost of Jubilee event	142.07
10.03.23 Lea-by-Backford Parish Council share of cost of Jubilee event	<u>94.71</u>
	<u>1,774.28</u>

**Payments**

16.01.23 Parish Clerk expenses	70.56
16.01.23 HMRC Income Tax	60.91
27.01.23 Cllr Skupski repayment of cost of printing Newsletter	135.00
27.01.23 5 Villages Hall Room Hire	20.00
30.01.23 Parish Clerk salary January	217.21
30.01.23 Amenity Cleaner wages January	205.92
07.02.23 Landstruction planters	1,495.20
15.02.23 John McDonald (Grasshopper Landscapes)	50.00
28.02.23 Parish Clerk salary February	217.21
28.02.23 Amenity Cleaner wages February	205.92
03.03.23 Cllr Roger Jones plants for village	71.93
03.03.23 TAGS Ltd printing Newsletter	75.00
14.03.23 John McDonald (Grasshopper Landscapes)	<u>25.00</u>
	<u>2,849.86</u>

Reconciliation:	Brought Forward	13,320.34
	Add: Receipts	1,774.28
	Less: Payments	<u>2,849.86</u>
		<u>12,244.76</u>

- (2) **Amenity Cleaner's wages for 2022-23:** To decide whether to increase the Amenity Cleaner's wages in line with the Real Living Wage Foundation's announcement made on 22 September 2022 that the new hourly rate for the Real Living Wage across the UK should be increased by £1 an hour to £10.90.
- (3) **Audit of accounts for the year ending 31<sup>st</sup> March 2023:** To confirm the appointment of Barnes Cooper as the Parish Council's auditors.

## 6. STRATEGY FOR 2023-24

To discuss a strategy/plan for Mollington for the year to 31<sup>st</sup> March 2024.

## 7. UPDATE REPORTS

To receive reports, where available, from Councillors on their areas of responsibility (unless on the agenda as a separate item).

- |     |                          |                       |
|-----|--------------------------|-----------------------|
| (1) | Finance and Audit        | Cllr Roger Jones      |
| (2) | Five Villages Hall       | Cllr Jack Jones       |
| (3) | Highways & Rights of Way | Cllr Dave Wells       |
| (4) | Planning                 | Cllr Dave Wells       |
| (5) | Police Liaison           | Cllr Kate Brassington |
| (6) | School                   | Cllr Mike Jones       |
| (7) | Website and Social Media | Cllr Rob Skupski      |

## 8. WAR MEMORIAL TRUST

To receive an update on the current position regarding the War Memorial Trust

## 9. PLANNING

- (1) To note applications received by CWaC relating to Mollington since the last meeting: None
- (2) To note decisions taken by CWaC since the last meeting:
- 22/04217/FUL** Proposed extensions and alterations and garage at Dilkhush, 3 Feilden Court, Mollington, Chester, Cheshire CH1 6LS – APPROVED
- 22/03698/FUL** Single storey extension to former stable block to provide an additional consulting room for a healthcare facility (part retrospective) at Brookside Farm Cottage, Parkgate Road, Mollington, Chester, Cheshire CH1 6JS - APPROVED
- 22/03511/FUL** First floor front extension, single storey rear extension, pitched roof over garage at Meadows End, 24 Townfield Lane, Mollington, Chester CH1 6NJ - APPROVED
- (3) To note applications awaiting decision by CWaC
- 22/00873/FUL** Conversion of an existing two storey barn into a residential dwelling and conversion of an existing detached barn into a residential dwelling at Rose Farm, Townfield Lane, Mollington, Chester, Cheshire CH1 6NJ

## 10. HIGHWAYS AND PUBLIC RIGHTS OF WAY

To note any issues relating to highways and / or rights of way in Mollington including training in the use of the speed gun.

## 11. PLANTING AROUND THE VILLAGE

To receive an update from Cllr Roger Jones. The two planters on the green on Townfield Lane have been replanted. It is proposed to ask Dave Binks if the Parish Council can keep them and repaint them the same colour as the new ones that are being ordered. It is proposed that the new planters be positioned at the Parkgate Road end of Townfield Lane as a welcome to the village. For discussion.

## **12. VILLAGE MAINTENANCE**

It is proposed that the amount in the budget for 2023 for Grasshopper Landscapes be increased by 50% and John McDonald, the Parish Council's gardener, be asked to take on more tasks such as clearing paths and clearing leaves.

## **13. LITTER PICKING**

In the near future the Parish Council's Amenity Cleaner is likely to be out of action for at least four weeks following a surgical procedure. To cover his absence it is proposed that, where possible and practical, each Councillor should take responsibility for a stretch of road and arrange a weekly litter pick with the help of some volunteers.

## **14. CORONATION OF HM KING CHARLES III**

To receive an update on the arrangements for the celebratory picnic

## **15. PARISH PLAN QUESTIONNAIRE**

The response to the questionnaire circulated throughout the village has been disappointing. To discuss options for involving the local community in the process of updating the Parish Plan.

## **16. ESSAR HALF MARATHON 21<sup>ST</sup> MAY**

Cllr Roger Jones has volunteered to organise the Mollington Marshals for this event. He will ask Cheshire Highways if they will do a walkabout, as last year, to identify potholes that need fixing to protect the runners. Following the issues that arose last year, the attention of the organisers has been drawn to the need to ensure that access is available to any people needing care or needing to leave the village for a specific purpose.

## **17. ANNUAL PARISH ASSEMBLY**

To agree a date for the Annual Parish Assembly. Although this is usually chaired by the Chairman of the Parish Council, this is not a Parish Council meeting, it is a date when residents of Mollington can meet to discuss issues of interest. The Annual Parish Assembly has, by law, to be held between 1<sup>st</sup> March and 1<sup>st</sup> June. It is suggested that the meeting be themed and appropriate contributors be asked to attend.

## **18. ITEMS FOR INFORMATION/NEXT MEETING**

To raise any items for information and/or items which might be considered at the next meeting of the Parish Council.

## **19. DATE AND TIME OF NEXT MEETING**

Tuesday 16<sup>th</sup> May 2023 at 7.30pm in the Five Villages Hall