

# Mollington Parish Council

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Virtual Meeting of the Parish Council to be held on **Tuesday 7 July 2020 at 7.00pm** by Zoom Video Conferencing for the purpose of transacting the business set out on the agenda below.



30 June 2020

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**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.** If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: [engy02@ntlworld.com](mailto:engy02@ntlworld.com))

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## AGENDA

### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

To receive apologies for absence from the meeting and to note any declarations of interest in items on the agenda

### 2 OPEN FORUM

Members of the public to be invited to raise any issues relating to the parish

### 3 MINUTES

The minutes of the meeting held on 19 May 2020 have been circulated to all Councillors prior to the meeting and no issues have been identified. It is RECOMMENDED that the Minutes be formally approved as a correct record.

### 4 FINANCIAL YEAR END

#### (1) Year End Statement

A copy of the Receipts and Payments Account for the year ended 31 March 2020 is attached.

#### (2) Internal Audit

John Edwards has completed the internal audit by email and has not found any issues. He has completed the AGAR form (attached).

#### (3) External Audit

Councillors are required to approve the response to the Annual Governance Statement and agree that Mollington Parish Council should register with PKF Littlejohn as an Exempt Authority. The Chairman and Clerk will sign off the AGAR forms which will be put on the website.

### 5 UPDATE REPORTS

To receive reports on the following matters where these are available:

- (1) Village Hall (Councillors John Fielding/Mike Jones)
- (2) B4RN (Councillor Roger Jones)
- (3) Speed Limits (Councillor Roger Jones)
- (4) Village Gateways (Councillor Roger Jones)
- (5) Tree Survey (Councillor Sally Atkin)
- (6) Grove Road ditches (Councillor Roger Jones)
- (7) Website (Councillor Christine Jones/Clerk)

### 6 FORMER GOLF COURSE, TOWNFIELD LANE

There have been ongoing issues with this site including drives being blocked by vehicles parking outside the main gates and parking across the road on the pavement on Townfield Lane, as well as parking in the layby on the Parkgate Road. The site owners have been made aware of these concerns and have agreed to erect suitable fencing to prevent people jumping over the wall and produce "tasteful" "no parking" signs at the entrance. Litter/BBQs is a continuing issue and a permanent on-site security presence has been suggested. A meeting is being sought with the site owners to discuss their current plans. Representations have been made by the cycling community, the angling community, the Wetland Project and walkers regarding use of the site.

## 7 CHESTER WETLAND PROJECT

The Chester Wetland project covers some 10 acres in the vicinity of the Countess of Chester Country Park. The land would be flooded to create a habitat for flora and fauna. The wetland would be supplied with water from a Reed Bed sited on adjacent land owned by Cheshire West & Chester Council (CWaC). Annual conservation grazing would be used to keep the site tidy. The aspiration of the Wetland Project team and their partner organisations is to create a Green Corridor stretching from Chester all the way up the Wirral Peninsular. Interest is gathering from Chester Zoo, the Wildlife Trust, Natural England, the Environment Agency and CWaC and a greater vision is forming. More information is available on the Chester Wetland Project on the Chester Blog website <https://thechesterblog.com/2020/02/05/wetland-centre-project-launched/>

## 8 COMMUNITY/NEIGHBOURHOOD PLAN

Following on from a presentation on Community and Neighbourhood planning by John Heselwood of Cheshire Community Action, Mollington Parish Council have set up a working party to look into the options available to them. Lea-by-Backford and Backford Parish Councils have agreed to meet Mollington Parish Council to assess the feasibility of working together on a joint plan. Community/Neighbourhood planning guidance documents have been shared with all three councils and the Village Hall Committee will provide the results of their survey to help inform discussions. It is suggested that a resident from each Parish should join a feasibility working party. Dave Wells has volunteered to be the Mollington representative. A draft powerpoint presentation and examples of Neighbourhood plans have been circulated to stimulate discussion. A date for a first meeting of the joint working party has yet to be agreed.

## 9 PLANNING

### (1) Applications received for comment

Application No.	Application details	Deadline for response
20/01801/LDC	Use of adjoining land as part of garden at Grovehurst, Grove Road, Lea By Backford, Chester CH1 6LG	10 July 2020
20/01980/FUL	Part first floor extension, part two storey extension to side including new dormer windows & replacement dormer window at The Walled Garden, Well Lane, Mollington, Chester CH1 6LD	15 July 2020

### (2) Decisions taken by Cheshire West & Chester Council (CWaC)

20/01156/FUL	Part single storey, part two storey extension to side at 29 William Wild Drive, Mollington Grange, Mollington, Chester CH1 6PP - APPROVED
20/00988/FUL	Erection of a part two-storey, part single-storey side extension, front open porch, side pergola and side canopy, elevational changes and remodelling to house and garage, widening of existing vehicular access and erection of gates to entrance, and other alterations including rendering the property at Taquaral, Well Lane, Mollington, Chester, Cheshire CH1 6LD – APPROVED
20/00096/NMA	Alterations to external landscaping including cycle stores and parking for residential units approved under 17/04033/PDO at Mollington Grange Business Park, Parkgate Road, Mollington, Chester CH1 6NP - APPROVED
20/01411/FUL	Two storey rear and side and single storey rear and side extensions and porch at Willow Brook House, Well Lane, Mollington, Chester, Cheshire CH1 6LD – APPROVED
20/01333/HHE	Single storey rear extension to include demolition of existing rear extension at 4 Elms Cottages Townfield Lane Mollington Chester Cheshire CH1 6NS – DECIDED

### (3) Decisions awaited

20/01430/FUL	Change of use of barns into hydro-therapy pool, gymnasium and annexe flat for use in connection with the new dwelling at Elm Farm, Townfield Lane, Mollington, Chester CH1 6NJ
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## 10 NEW MODEL MEMBER CODE OF CONDUCT – CONSULTATION

The role of councillor in all tiers of local government is a vital part of the UK system of democracy. It is important that councillors can be held accountable and all adopt the behaviours and responsibilities associated with the role. The conduct of an individual councillor affects the reputation of all councillors.

All councils are required to have a local Member Code of Conduct. This Model Member Code of Conduct has been developed in consultation with the sector and provides a template for councils to adopt in whole and/or with local amendments. The LGA will undertake an annual review of the Code to ensure it continues to be fit-for-purpose, particularly with respect to advances in technology, social media and any relevant changes in legislation. The LGA can also offer support, training and mediation to councils and councillors on the application of the Code, whilst the National Association of Local Councils (NALC) and the county associations can offer advice and support to local councils. The consultation is open until 17 August 2020. The consultation document is available at:

<https://www.local.gov.uk/sites/default/files/documents/LGA%20Model%20Member%20Code%20of%20Conduct.pdf>

## 11 FINANCE

### (1) 5 Villages Project - Confirmation of Urgent Payment

The Parish Council was approached to unlock Landfill Communities Fund monies by depositing with FCC Communities Foundation the sum of £907.65. This would be held with the intention that it be used as match funding to provide the shortfall under the Landfill Communities Fund for the project. This deposit was made on the understanding that the full amount without deductions would be repaid should LCF monies not be allocated to the project. The money was required to be paid before the next meeting of the Parish Council. In accordance with Minute 20.35[1] the Clerk, in consultation with the Chairman and one other Councillor who both approved the payment, paid this sum to FCC Environment on 24 June 2020.

### (2) Payments made since the last meeting:

27.05.20	BACS	HMRC – Income Tax	251.78
27.05.20	BACS	Came & Co – Insurance	218.00
28.05.20	DD	Amenity Cleaner – wages May	193.44
28.05.20	DD	Parish Clerk – salary May	142.27
28.05.20	BACS	ChALC – Affiliation fee	229.68
01.06.20	BACS	Village Hall – Grant (see Minute 20/14[1])	3,355.00
02.06.20	DD	1&1 Ionos – website hosting	7.19
24.06.20	BACS	FCC Environment – Village Hall additional grant	907.65
28.06.20	DD	Amenity Cleaner – wages June	193.44
28.06.20	DD	Parish Clerk – salary June	142.27
29.06.20	BACS	Experior Systems Accounts Ltd – Internal Audit fee	240.00
30.06.20	BACS	Cheshire Community Action Membership fee	20.00

### (3) Receipts: None

### (4) Balance as at 30 June 2020 £9,870.46

## 12 DATE AND TIME OF NEXT MEETING

Tuesday 1 September 2020 at 7.30pm – venue to be confirmed