

# Mollington Parish Council

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a meeting of the Council to be held on **TUESDAY 19 JANUARY 2021** at 7.00pm by Zoom Video Conferencing for the purpose of transacting the business set out on the agenda below.



Parish Clerk  
13 January 2021

**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: [engy02@ntlworld.com](mailto:engy02@ntlworld.com))

### AGENDA

#### 1. APOLOGIES FOR ABSENCE

#### 2. DECLARATIONS OF INTEREST

#### 3. PUBLIC SPEAKING TIME

#### 4. MINUTES

To confirm the minutes of the meeting held on 10 November 2020 as a correct record

#### 5. UPDATE REPORTS

To receive reports on the following matters:

- (1) Hyperfast B4RN Six Villages Project (report attached)
- (2) Community Newsletter: The initial newsletter has been well received and it is proposed that the Parish Council should consider budgeting for a biannual or quarterly print run of 260 copies. A quotation has been received for 260 A4 double sided newsletters printed in black ink onto 100gsm white stock. The annual cost for four print runs at £85.80 each would be £343.20. It is also proposed that other local Parish Councils and the Village Hall be approached to collaborate in the production of the Newsletter. Councillor Eardley has indicated that he would be prepared to fund it from his Member's Budget and has suggested that consideration be given to printing it in colour to make it more attractive to residents. Members are asked to comment on these proposals.

#### 6. PLANNING

- (1) **Applications Received:** To consider and, if appropriate, comment to Cheshire West & Chester Council on the following application(s)

Application No.	Application	Comments by
20/04324/FUL	Farm redevelopment including conversion of buildings to 6 dwellings, demolition of several existing buildings and the erection of new agricultural buildings at Warren Farm, Townfield Lane, Mollington, Chester Cheshire CH1 6LB	25 January 2021
20/04612/FUL	Replacement garage with new garage and workshop at Willow Brook Meadow, Well Lane, Mollington, Chester, Cheshire CH1 6LD	26 January 2021
20/04765/FUL	Erection of an entrance lobby with an access ramp and replacement of existing hardstanding and decking in front of the care home at Crabwall Hall Residential Home, Parkgate Road, Mollington, Chester CH1 6NE	3 February 2021

- (2) **Decisions:** To note the following decisions made by Cheshire West & Chester Council

Application No.	Application	Decision
20/01119/FUL	Gates, wall and fencing at the front of the property at Oakdene, Townfield Lane, Mollington, Chester, Cheshire CH1 6LB	Approved

20/01980/FUL	Extension to side (Existing gable end extended and ridge line extended to meet existing main roof ridge line); Addition of new dormer windows & replacement dormer window at The Walled Garden, Well Lane, Mollington, Chester CH1 6LD	Approved
20/02289/FUL	Change of Use of existing Footgolf building and associated area to day care for dogs on land at Mollington Grange Business Park, Parkgate Road, Mollington, Chester	Approved
20/02597/FUL	Addition of chimney at Greenfield Cottage, Parkgate Road, Mollington, Chester Cheshire CH1 6NE	Approved
20/02651/FUL	Demolition of outbuilding and erection of two storey side extension at 4 Elms Cottages, Townfield Lane, Mollington, Chester, Cheshire CH1 6NS	
20/02652/FUL	Demolition of existing front porch and rear single storey extension and erection of new front porch and single storey rear extension and outbuilding at 3 Elms Cottages, Townfield Lane, Mollington, Chester, Cheshire CH1 6NS	Approved
20/03348/FUL	Demolition of existing garage; Erection of part single/part two storey side extension at Honey Pot Cottage, Parkgate Road, Mollington, Chester, Cheshire CH1 6NE	Approved
20/03350/FUL	Erection of two storey detached dwelling and detached garage - amendment to 19/04597/FUL at The Willows, Well Lane, Mollington, Chester, Cheshire CH1 6LD	Approved
20/03408/FUL	Conversion of existing garage, with elevation changes, to create annexe accommodation for the main dwelling house at Willow Brook House, Well Lane, Mollington, Chester, Cheshire CH1 6LD	Approved

(3) **Applications awaiting decision**

Application No.	Application
20/01430/FUL	Change of use of barns into hydro-therapy pool, gymnasium and annexe flat for use in connection with the new dwelling at Elm Farm, Townfield Lane, Mollington, Chester CH1 6NJ
20/03019/FUL	Demolition of the existing building and structures and the erection of 6no dwellings, creation of new public pedestrian and cycle path, and community car park, together with associated landscaping, ecology mitigation and infrastructure at former Mollington Grange Golf Club, Townfield Lane, Mollington, Chester, Cheshire CH1 6NJ
20/04168/FUL	Two storey front and side extension and detached garage at Dilkhush, 3 Feilden Court, Mollington, Chester, Cheshire CH1 6LS

**7. HIGHWAY MATTERS AND AMENITY CLEANING**

Discussion

**8. MOLLINGTON SCHOOL AND PLAYING FIELD**

A decision is required as to whether the Parish Council wishes to renew the license for the use of the playing field during the coronavirus pandemic.

**9. VILLAGE HALL**

To receive an update on progress with the Five Villages Project / PWLB Grant

**10. DISTURBANCE/STRESS TO ANIMALS CAUSED BY FIREWORKS**

Discussion

**11. PLANTS FOR THE VILLAGE GREEN**

Discussion

**12. NUMBERING OF HOUSES ON TOWNFIELD LANE**

The Parish Council has been approached by residents of Townfield Lane asking for street numbering to be put on the agenda. Cheshire West & Chester Council's Street naming and numbering team have been asked for advice when a whole street is involved and the procedure for "one-offs" and new developments is set out below:

Step 1 Completion and submission of the application form and the numbering schedule

Step 2 The Council checks the request against existing records in the gazetteer.

Step 3 The Council consults the Royal Mail, Parish/Town Councils and other interested parties.

Step 4 The change is assessed and checked for duplication. Numbering of properties is decided by the Local Land and Property Custodian under delegated powers.

Step 5 A decision is issued to the applicant and notifications are sent to Royal Mail, Ordnance Survey, emergency services, utility companies and other Council departments through the NLPG Advance web site.

Step 6 Approved changes are added to the Local Land and Property Gazetteer.

Step 7 Changes are submitted regularly to the National Land and Property Gazetteer. Contact [snn@cheshirewestandchester.gov.uk](mailto:snn@cheshirewestandchester.gov.uk)

Members are requested to consider whether or not they wish to go ahead with the numbering of properties on Townfield Lane.

### 13. FINANCE

(1) To note income received since the last meeting of the Parish Council

Date	Description	Amount
17.12.20	Public Works Loan Board (PWLB) – Village Hall Loan	30,775.00
18.12.20	SLCC – Refund of overpayment for training	36.00

(2) To note expenditure since the last meeting of the Parish Council

Date	Method	Description	Amount
30.11.20	SO	Amenity Cleaner – wages November	193.44
30.11.20	SO	Parish Clerk – salary November	142.27
02.12.20	BACS	Cheshire Community Action – subscription	20.00
02.12.20	BACS	HMRC – Income Tax	444.66
29.12.20	SO	Amenity Cleaner – wages December	193.44
29.12.20	SO	Parish Clerk – salary December	142.27
29.12.20	BACS	Village Hall – PWLB	20,000.00
30.12.20	BACS	Village Hall – PWLB	10,800.00
30.12.20	BACS	Parish Clerk – expenses	151.43
31.12.20	Bank	Service Charge	18.00

(3) To note the balance in the bank as at 12 January 2021.

(4) To consider the Parish Council's budget for 2020/21 and to decide the amount of precept required to meet this budget.

It is RECOMMENDED that:

- the Clerk's hours from 1 April 2021 be increased from 3 per week to 4 per week, salary to remain at SCP22 (£14.05 per hour)
- the monthly fixed payment of £10 to mitigate the costs of having the Parish Council's registered office at the Clerk's home be agreed for 2021-22;
- the rate per mile for casual use of own transport by both employees and Councillors on Parish Council approved business should remain at 45p per mile;
- the Amenity Cleaner's wage from 1 April 2021 be increased to the amount agreed by Cheshire West & Chester Council as the local living wage and his hours of work remain at six per week;
- the budget for 2021/22 be agreed;
- the precept be set at £x,000 (a Band D payment of £x per annum);

### 14. 2021 CENSUS

The Census for 2021 will take place on Sunday 21 March 2021. Mr Graham Povey has been appointed by the ONS as the Census Engagement Manager for Cheshire West and Chester. His role is centred on building relationships and engaging with local communities to ensure that everyone can participate in the census and be counted. He is trying to reach out to those in our community who might, for various reasons, have barriers to participation in the census, to help explain the purpose behind the census and to help them to take part. He has asked for the Parish Council's help in communicating positive and helpful census messaging via the usual channels of communication - website, newsletter etc - between now and the end of March. A Councillor handbook is attached which explains in more detail the role that local Councillors can play in helping to deliver a successful census. Mr Povey is happy to provide Councillors with any further information that is required about the Census and the Parish Council's role in publicising the process.

## **15. FORTHCOMING EVENTS**

### **2021 Aldi Chester 10K, Essar Chester Half Marathon and MBNA Chester Marathon**

To note information provided by Active Leisure Events Limited, the organisers of the above events (copy attached).

## **16. CONSULTATIONS**

(1) Cheshire West & Chester Council has launched a consultation on its Environmental Management Strategy, which incorporates its:

- Proposed Wildflower and Grassland Strategy
- Play Strategy
- Parks and Greenspaces Strategy

The eight-week consultation period started on 30 November 2020 and closes on 25 January 2021. Views can be given online at:

[www.cheshirewestandchester.gov.uk/environmentstrategies](http://www.cheshirewestandchester.gov.uk/environmentstrategies)

(2) Cheshire's Police and Crime Commissioner, PCC David Keane, has launched an online survey to obtain the views of Cheshire residents on priorities for policing and community safety. He would also like to know how safe residents feel and whether a £1.25 per month increase to the policing precept element of council tax would be supported to address increasing pressures on Cheshire Constabulary. Without this increase Cheshire Police would be unable to maintain its existing level of service and or be able to continue investing in a visible, truly local policing service that also addresses complex issues and serious and organised crime. The online survey can be completed at:

<https://wh1.snapsurveys.com/siam/surveylanding/surveylogin.asp?sk=160759151682>

The online consultation will be supported by virtual public engagement sessions held by the Commissioner and Chief Constable Darren Martland. These will take place on:

Tuesday 12 January, 6.30pm-8pm

Saturday 16 January, 1pm-2.30pm

Tuesday 19 January, 6.30pm-8pm

To attend one of the virtual sessions please email your name and address, the date of the session and your question to [pcc@cheshire.pnn.police.uk](mailto:pcc@cheshire.pnn.police.uk). Registration for each session closes 24 hours before it takes place. The link to join the sessions will be emailed to those registered shortly before each session. Questions can also be submitted by those unable to attend the sessions to [pcc@cheshire.pnn.police.uk](mailto:pcc@cheshire.pnn.police.uk) using the subject title 'question'. The consultation closes at midnight on Sunday 24 January 2021.

## **17. ITEMS FOR INFORMATION AND NEXT MEETING**

- (1) The work to repair the footpath caused by tree roots at the entrance to Mollington Court is now complete
- (2) A work order has been raised by CWaC's environment team with the council's contractor to crown/prune the trees on Well Lane. No date has been given as to when the work will be completed.

## **18. DATE AND TIME OF NEXT MEETING**

Tuesday 9 March 2021 at 7.00pm by Zoom Video Conferencing